

# ALL THE IMPORTANT BITS

(or the slightly less fun, but essential information)

We know that you will be eager to join us in September. There are a few things to read before you start which we have captured here to make it easier for you.

## Terms and Conditions

We know everyone usually skims over this part to get to the tick-the-box at the end (we're all guilty of it!), but we encourage you to have a read of the Terms and Conditions as you accept your place to study with us at Winchester.

You'll find lots of vital information about paying for your tuition fees, additional costs associated with your course, as well as learning about how and why we keep your personal data. To view a full list of our Terms, Conditions and other University Regulations head to [www.winchester.ac.uk/termsandconditions](http://www.winchester.ac.uk/termsandconditions). Happy reading!

## Changing your mind

If you change your mind, you have the right to cancel and withdraw your application during a 14-day period from the date you accepted our offer.

If you submitted your application through UCAS, you are able to cancel your entire UCAS application and receive a refund by contacting UCAS within 14 days of the date on your UCAS welcome email. However, if you withdraw your application after 14 days you will not be eligible for a refund.

You are able to change your Firm and Insurance choice replies once within 14 days of accepting the offer. However, if you wish to change your replies more than once or more than 14 days after replying, UCAS will require permission from all the providers affected before any change occurs.

## Subject to validation

If a course is being introduced for the first time you will have received a message to say your course is 'Subject to Validation' in your offer letter. Validation is the process we use to ensure any new course provides a distinct, high quality academic experience for our students that enables you to acquire the necessary academic knowledge, understanding, general and subject-specific skills required to pursue a graduate level career. In the unlikely event that a programme is not validated then we will do everything we can to find you an alternative course at the University.

## Subject to re-validation

Re-validation is the process we go through to review, refresh and update courses. This process ensures our courses maintain high standards and provide a distinct, high quality academic experience for our students, enabling you to acquire the necessary academic knowledge, understanding, general and subject-specific skills required to pursue a graduate level career.

## Professional accreditation

Some of our courses are accredited by a professional body and where applicable this is shown on your offer letter. Accredited courses count towards professional qualifications or registration with a professional body – which can benefit you in your career and, in some cases, be a legal requirement of the profession. Not all courses require professional body accreditation and some subject areas do not have a recognised professional body. Accredited courses are only really necessary if there is a professional qualification in the industry you plan to work in. Whether your course is accredited or not, we offer a learning environment where you will be supported and challenged to reach your full potential for a successful and fulfilling life.

## Fees and financial support

If finance is a worry for you, we are here to help. To find out more about our bursaries, scholarships or get advice and guidance about your finances, take a look at our Students and Money pages ([www.winchester.ac.uk/studentsandmoney](http://www.winchester.ac.uk/studentsandmoney)) or talk to someone in our Students and Money team. This is a great investment you are making in your future so make sure you know what is on offer to support you.

Our fees will be reviewed annually by the University Board of Governors before the academic year begins. Any changes made will be in-line with Government policy on fees for higher education institutions.

To find out what general costs are included or excluded in the tuition fees, such as textbooks and travel expenses, please visit: [www.winchester.ac.uk/additionalcosts](http://www.winchester.ac.uk/additionalcosts).

## Deposits

Students from outside the UK are required to pay a deposit once accepting the offer of a place. If you are a student from a country listed by the UKVI as exempt from providing evidence that you meet the financial requirements for your visa, you will be required to submit a Tuition Fee Deposit of GBP 2000.

If you are a student from a country not listed by the UKVI as exempt from providing evidence that you meet the financial requirements for your visa, you will be required to submit a Tuition Fee Deposit of GBP 5000. To pay your tuition fee deposit, please visit our payment portal: [winchester.flywire.com](http://winchester.flywire.com)

## Criminal convictions

If you have a criminal conviction but have not declared it on your application, or have received a conviction since applying, please visit [www.winchester.ac.uk/criminalconvictions](http://www.winchester.ac.uk/criminalconvictions) to find out more about how we consider applicants with convictions and what impact this may have on your study at the University. Our Applicants with Criminal Convictions Policy is also available to view online at [www.winchester.ac.uk/termsandconditions](http://www.winchester.ac.uk/termsandconditions).

## Complaints process

We aim to provide a high standard and quality of service in the delivery of our academic programmes, services and facilities. We do recognise that occasionally things can go wrong. Our Student Complaints policy can be found at [www.winchester.ac.uk/about-us/leadership-and-governance/policies-and-regulations](http://www.winchester.ac.uk/about-us/leadership-and-governance/policies-and-regulations).

## Semester dates

Our semester (term) dates are published at [www.winchester.ac.uk/semesterdates](http://www.winchester.ac.uk/semesterdates). Prior to the start of teaching we have a Welcome Week where you will be able to enrol on your course, meet fellow students and teaching staff, and take part in a range of introductory activities.

## And finally, our contact details in case you have any questions or fancy a chat:

### Admissions (students from the UK, Channel Islands or Isle of Man)

+44(0)1962 827234 or [Admissions@winchester.ac.uk](mailto:Admissions@winchester.ac.uk)

### International Recruitment (students from outside the UK)

+44(0)1962 826427 or [International@winchester.ac.uk](mailto:International@winchester.ac.uk)

We also offer a 'live-chat' feature on our website which is available Monday-Friday.