



The rules about who pays home fees for higher education courses in England are set by the Government's Department for Education Fees and Awards Regulations. The University assesses each applicant based on the categories defined by the Government regulations and those who meet all the criteria defined within one of the categories, will be eligible for home fees.

Applicants who do not meet all the relevant eligibility criteria will not be eligible for home fees and instead be classified as an EU/International fee-payer and charged the appropriate fee. Further information about fee assessment is available on the UK Council for International Student Affairs (UKCISA) website (www.ukcisa.org.uk).

The basic criteria for classification as a 'home' student require the student to demonstrate:

- A. That she/he was settled in the United Kingdom within the meaning of the Immigration Act 1971 on his or her relevant date (1 September, 1st January or 1st April, closest to the beginning of the first term of the person's course);
and
- B. That she/he has been ordinarily resident in the United Kingdom and Islands for the three year period preceding the relevant date;
and
- C. That no part of the period of residence in (B) above was wholly or mainly for the purpose of receiving full-time education.

Exceptions to the basic criteria exist in relation to:

- Refugees and their relatives
- People with exceptional leave to enter or remain and relatives
- European nationals and their children
- EEA Migrant workers
- Recently settled people from Hong Kong
- Those who would have satisfied the above criteria, where the only reason for not doing so is that they, a parent, or a spouse, have been temporarily employed abroad.
- People granted leave under the Afghan or Ukraine Schemes

Based on the information contained within your application, the University has not been able to confirm which category you are eligible for. Therefore, please complete and return this questionnaire to admissions@winchester.ac.uk together with the supporting evidence requested under the immigration status section on page 2.

If we do not receive this within **one** month of this email, your fee status will default to the higher overseas fee rate.

Your fee status, once established by the University will usually remain the same for the duration of your course.

Personal Details

First name(s):			
Family name:			
Date of birth:		Country of birth:	
Nationality (Citizenship):			
(if you have citizenship of two or more countries please state both/all countries)			
Correspondence Address:			
Home telephone number:		Mobile telephone number:	
Email address:			
Course for which you have applied:			

Start date of this course (mm/yyyy): /

Immigration Status

Please tick one, and give dates as requested	Please provide the following evidence
British Citizen or Commonwealth national with Right of Abode.	Copy of relevant page(s) of passport including page(s) confirming name and nationality.
Indefinite Leave to Enter/Remain.	Copy of relevant page(s) of passport including page(s) confirming name and nationality and/or Home Office letter.
Refugee Status.	Home Office letter or Refugee travel document
Refused Refugee Status but granted Exceptional Leave to Enter/Remain.	Home Office letter
Time limit on stay Exact date last passport stamp/visa was issued Exact date of expiry of most recent permission to stay.	Copy of relevant page(s) of passport including page(s) confirming name and nationality.
European Economic Area (EEA) national. The EEA comprises Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Republic of Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden.	Copy of relevant page(s) of passport including page(s) confirming name and nationality and if you have applied for the EU Settlement Scheme (EUSS), a 'share code' (www.gov.uk/view-prove-immigration-status) so that we can verify your status.

If none of the above categories cover you, or your status is likely to change before the start of the course, please give details and provide as much supporting evidence as possible.

Current Residence

Country of Residence:	
Town or Region:	

Please give details of the country or countries in which you have been resident for the three year period, prior to your course start date. For example, if your course begins in September 2023, the period from 1st September 2020 to 31 August 2023 inclusive.

Country	Date residence began	Main reason for residence (e.g. living with family, work, study)

If you would have been resident in the UK and islands or EEA during the past three years but for the fact that you, or your spouse or your parent was temporarily working abroad, please give details (including length of time abroad and the nature of the work):

If you are a non-British national, or a British national who has worked in another EEA country, or are the spouse or child of such a person, please complete the following:

Are you currently resident in the UK? Yes No

If yes, please complete the rest of this section:

Self	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Please supply details:	<input type="text"/>
Spouse	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Please supply details:	<input type="text"/>
Parent	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Please supply details:	<input type="text"/>

Are you, your spouse, or your parents looking for employment in the UK? Yes No

Further Information

Please use the space below to provide any other information you would like to bring to our attention. For example, if you have a share code, please include it here.

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Declaration

By ticking this box, I confirm that, to the best of my knowledge and belief, the information given on this form is true, complete and accurate, and that no information requested or other relevant information has been omitted. I understand the University of Winchester will determine my fee status on the basis of the information given in this form and the accompanying evidence.

Full name:

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Date:

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Please return this questionnaire to admissions@winchester.ac.uk with the evidence requested under the immigration status section on page 2.

Privacy Notice for Fee Status Questionnaire

1. The University of Winchester treats the personal data and the sensitive personal data it processes on behalf of its students and its potential students very seriously. It continues to comply fully with the UK General Data Protection Regulation (UK GDPR) and any national implementing laws, regulations and secondary legislation ('National Legislation'), as amended or updated from time to time, in the UK and then (ii) any successor legislation to the GDPR or the Data Protection Act 2018 or the National Legislation. More information on these changes, which include the strengthening of some individual rights and the introduction of some new individual rights can be found on The Information Commissioners' Office (ICO) website at: ico.org.uk/
2. The University processes both personal data and sensitive personal data under a range of different 'lawful bases' depending on the nature of the respective processing purposes.
3. For the personal data supplied on the Fee Status Questionnaire, the University is relying on the lawful basis of 'legal obligation', as set out under Article 6(1)(c) of the GDPR.
4. For any special category data supplied on Fee Status Questionnaire, the University relies on the condition of 'made public by the data subject' as set out in Article 9(2)(e) of the UK GDPR.
5. The 'purposes of the processing' for this personal data and this special category data include:
 - a. To ensure that student fees are being charged correctly;
 - b. To show evidence that the University is complying with UK government legislation when processing student fees;
 - c. The administration of British and Non-British student information;
6. The personal data will be kept for no longer than necessary, and these decisions will be made in line with legal requirements, the relevant University policies and considering relevant best practices.
7. As an individual you have a number of rights available to you in regard to your data. More information on these can be found here: <https://ico.org.uk/your-data-matters/>
8. You have the right to contact the ICO if you have concerns about how your data is used. The ICO can be contacted in a variety of ways, and further details can be found here: <https://ico.org.uk/global/contact-us/>
9. The University will review and, where necessary, update this privacy notice in line with current guidance and developments

The data protection officer for the University is:

Stephen Dowell, Data Protection Officer,
The University of Winchester,
Winchester,
Hampshire,
SO22 4NR,
United Kingdom.
Tel: +44 (0) 1962 841515, Ext. 7217
Email: stephen.dowell@winchester.ac.uk

The name and contact details of our organisation are:

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Hampshire,
SO22 4NR,
United Kingdom
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